

1 *D R A F T*

2 Library of California Board Meeting Minutes
3 May 30, 2002

4 Sacramento Public Library
5 Tsakopoulos Library Galleria
6 828 I Street
7 Sacramento, CA

8 **CALL TO ORDER AND INTRODUCTIONS**

9 Board President Fong convened the meeting on May 30, 2002 at 11:00 a.m. and welcomed
10 Board Members, staff, and the audience to Sacramento. She then led the meeting in the Pledge
11 of Allegiance to the Flag of the United States of America.

12 The following Board Members were present: President Victoria F. Fong, Vice President Kim
13 Wang, Maurice A. Calderon, Fred Gaines, John Kallenberg, Jane F. Lowenthal, Mary I.
14 Purucker, Susan Steinhauser and Sally Tuttle. Not present were James R. Dawe and Ed E.
15 Harris.

16 California State Library (CSL) staff present were: Dr. Kevin Starr, State Librarian, Mark
17 Parker, Liz Gibson, Dr. Diana Paque, John Jewell, Tom Andersen, Ira Bray, Bessie Condos
18 Tichauer, Cathie Helmick, Sandy Habbestad, Cindy Tackett, Sharon Croley, Kris Rich and
19 Wanda Green.

20 **ADOPTION OF AGENDA**

21 *It was moved, seconded (Purucker/Wang) and carried unanimously that the Library of*
22 *California Board adopts the agenda of the May 30, 2002 meeting as amended.*
23

24 **APPROVAL OF MINUTES**

25 *It was moved, seconded (Lowenthal/Purucker) and carried unanimously that the draft*
26 *minutes of the February 22, 2002 Library of California Board Meeting were approved*
27 *as amended.*
28

29 **ADOPTION OF THE CONSENT CALENDAR**

1 *It was moved, seconded (Gaines/Calderon) and carried unanimously that the Library*
2 *of California Board approves the Consent Calendar included with the agenda of May*
3 *30, 2002 with Item b) 1) withdrawn.*

4
5 **Ratification of Actions taken at February 2002 Meeting**

6 *By consent, the Library of California Board ratifies actions #1-11 and #13 taken at the*
7 *February 22, 2002 meeting. (See Attachment A)*

8
9 **Board Actions Adopted from the Consent Calendar**

10 **Support Services Committee:**

11 *By consent, the Library of California Board approves the 26 additional participating*
12 *libraries for existing members as listed in Table D, with services to begin immediately.*
13 *(See Attachment B)*

14
15 *By consent, the Library of California Board approves the use of 2002/03 allocated SAB*
16 *Program funds, where available within each approved SAB budget, and where*
17 *requested, to reimburse one SAB member from each System for expenses incurred in*
18 *attending the November 2002 Library of California Board meeting and the California*
19 *Library Association conference to be held in Sacramento.*

20
21 **Regional Library Network Development**

22 The following action was withdrawn from the consent calendar due to a revision to change
23 membership applications from 22 to 23.

24 *It was moved by the Support Services Committee (Kallenberg) and carried*
25 *unanimously that the Library of California Board approves the 23 memberships for the*
26 *potential members listed in Table C revised, with member services to begin*
27 *immediately. (See Attachment C)*

28
29 **REPORTS TO THE BOARD**

30 **Board President's Report**

31 President Fong reported on her activities since last Library of California (LoC) Board
32 meeting. Regarding the recent budget reductions, President Fong has sent letters to legislative
33 budget committees and committee chairs requesting reinstatement of funding. She thanked
34 former LoC Board President, Jim Dawe, for his advice and continued support to the Board and
35 thanked Members Susan Steinhauser and John Kallenberg for their contributions and attendance

1 at the April 16th California Library Association’s Legislative Day (CLA). President Fong
2 reported that Assembly member Nation has signed on as coauthor of SCA 10 (Speier), the
3 constitutional amendment to reduce the percentage of voters required to pass local library
4 construction bonds.

5 President Fong has also communicated with Jane Crawford of the Governor’s Office
6 regarding the need to expedite the Governor’s appointments on vacant and expired LoC Board
7 terms.

8 President Fong congratulated Member Sally Tuttle on her reappointment to the Board by the
9 Senate Rules Committee. Her new term expires January 1, 2006. President Fong also
10 congratulated Member Jane Lowenthal on her election to the Los Angeles Democratic Central
11 Committee. President Fong commended Dr. Kevin Starr for being an exceptional CEO of the
12 LoC Board and California State Librarian. Dr. Starr is “truly a state historian,” she said, and
13 then congratulated him on the release of his new book, “Embattled Dreams: California in War
14 and Peace, 1940-1950.”

15 On a personal note, President Fong stated that after having served two terms as Chair of the
16 Council of Friends for the Bancroft Library, the library had a record-breaking year in donations.
17 On behalf of the LoC, President Fong said she would attend the “Statewide Trustees Conference
18 – Library Stewardship for the 21st Century” in Sacramento.

19 **Board Vice President’s Report**

20 Vice President Wang reported that Asian Pacific Islander Heritage is recognized nationally
21 throughout the month of May, and that Los Angeles has a strong community based organization
22 called Chinese-American United for Self Empowerment. She and President Fong attended the
23 9th Annual Convention in Los Angeles, at which Dr. Starr was the keynote speaker. Vice

1 President Wang remarked that publicity for the LoC at the convention was a success. She also
2 spoke with Assembly member George Nakano on behalf of the LoC and Literacy programs.

3 Vice President Wang thanked the Board for its support in her unexpected absence at the
4 February 2002 meeting. She emphasized the urgency of filling LoC Board vacancies since the
5 Board is subject to meeting without a quorum, as it was this past February.

6 **Chief Executive Officer's Report**

7 Dr. Kevin Starr, California State Librarian and CEO to the Library of California (LoC)
8 Board, reported that Senator Dede Alpert announced that she would be introducing a bill for
9 expansion of the Library Bond Act construction program. Senator Alpert is also the sponsor of
10 SB 41, "California Native Americans: Instructional and Reference Resources," which is under
11 the responsibility of the California State Library. Dr. Carole Talan, John Jewell, and Roger
12 Dunstan of the State Library are working on three phases of the Native American curriculum
13 development. A "Shades of Native America" book is being developed by Malcolm Margolin,
14 owner of Heyday Books, and a Web site is being developed by CSL staff.

15 Dr. Starr reported that the Commemorative Seals Project honoring California Indians and the
16 Spanish and Mexican eras in California is now complete. Near the Great Seal of California on
17 the west steps of the Capitol, one seal is dedicated to commemorate forty generations of Native
18 American sovereignty in California. On the other side of the Great Seal, another seal is
19 dedicated to commemorate the Spanish jurisdiction over California from 1769-1822 and the
20 Mexican jurisdiction over California from 1822-1846.

21 On other projects, the State Library is working with Lita Albuquerque, a Los Angeles-based
22 artist, who is designing the public art for the new buildings at the east end of the capitol. The
23 State Library is also researching images suitable for use on the new California quarter to be

1 minted and issued in 2005. The Governor's final selection of images will be forwarded to the
2 Federal Mint as recommendations for design options on the quarter.

3 AB 1915, California Civil Liberties Public Education Act (CCLPEA), has made much
4 progress, and a memorial is underway to commemorate the Japanese American Internment
5 between 1942 and 1945. Maestro Kent Nagano is preparing a performance piece for this
6 commemoration.

7 Dr. Starr reported that the State Library has completed advice letters on proposals submitted
8 for LSTA grants for 2002/2003, and he thanked the LoC Board in their role as the State Advisory
9 Council on Libraries for their work and advice. He also noted that First Lady Sharon Davis
10 presented grant awards from the Governor's Book Fund at various locations in Northern
11 California and at the Los Angeles Public Library.

12 Dr. Starr congratulated Diana Paque, Library of California Director, for having earned her
13 Doctorate degree in Public Administration at the University of Southern California. Dr. Paque
14 completed her dissertation on the Library of California. He also thanked Dr. Paque for her work
15 on the Center For the Book in Southern California and for her work with the Los Angeles Public
16 Library on statewide reference programs. Dr. Starr also mentioned that he met with the
17 President of the National University of Ireland in Galway, who is interested in connecting with
18 databases and programs in the United States. Dr. Starr suggested that the State Library has an
19 international dimension within its strategic plan, and he further suggested that the LoC should be
20 exploring connecting databases with other nations in the next few years.

21 In responding to the State's \$26 billion-dollar shortfall, Dr. Starr advised that there have been
22 no additional cuts in the library's operations budgets and that no layoffs are projected.

23 Dr. Starr added that the library is considering a digital Encyclopedia of California, assembled
24 with LSTA funds, along with a 3-4 volume published encyclopedia.

1 In conclusion, Dr. Starr stated that he would be visiting, speaking and touring in the northern
2 part of the state. He continues at an enthusiastic pace, keeping up with television appearances, a
3 number of documentaries, newspaper interviews and numerous speaking engagements.

4 **California State Library in the 21st Century**

5 John Jewell, Chief of State Library Services, gave a presentation on the California State
6 Library, focusing on the changes the library has undergone through the years. Jewell discussed
7 how the library continues to change and strives to meet the information needs of a diverse
8 population, including our elected officials, and the various agencies of state government. A
9 PowerPoint presentation of Jewell's report is included as Attachment D.

10 **Director's Update**

11 Dr. Paque reviewed the documents behind Tabs 3 – 6. She gave an update on regional
12 liaisons' activities, including their meetings with regional network and CLSA system
13 representatives. She reviewed an LoC funding activity spreadsheet and presented the revision of
14 the draft LoC Current Board Policies. She noted that the March, April and May 2002 issues of
15 the Connection newsletter are included in the agenda packet. Dr. Starr praised Connection
16 Editor Sarah Dalton and Assistant Editor Christopher Berger for their work and additionally
17 thanked Board Members for their recommendation to implement the newsletter.

18 **Guest Speaker: Assembly member Joe Nation**

19 President Fong introduced Assembly member Joe Nation to the Board, staff, and audience.
20 Assembly member Nation expressed his years of support for libraries in general. He stated that
21 he is the Director of RAND California, a collection of about 120 different databases related to
22 California, that he recently launched a RAND Texas database, and hopes to build that into a
23 nationwide collection of state databases. In terms of the LoC, Assembly member Nation
24 confirmed his support for the program. He also noted that he is now a coauthor for SCA 10,

Public Library Bonds, authored by Senator Jackie Speier. He expressed an interest in discussing statewide library bonds and authoring a bill at the appropriate time. Given the current budget shortfall, and possible shortfall for the next few years, Assembly member Nation advised the LoC to build a long-term strategy for program stability. He emphasized the importance of constituent input to legislators, and the Governor's Office, that describes critical aspects of the LoC program, the outcomes of the services the LoC provides, and the constituency served by the LoC. In response to a question on his preferred type of constituent communication, Assembly member Nation commented that although a handwritten letter is very important, "it isn't the means by which people communicate; it's the content."

ACTION ITEMS/UPDATES

Library of California/CLSA Transition

President Fong presented the following February 22, 2002 Board action for ratification on goals for transition of CLSA programs to the LoC.

It was moved by the Budget and Planning Committee (Kallenberg) and carried by a vote of 3-2 that the Library of California Board requests Regional Library Networks and CLSA Cooperative Library Systems to augment their Plans of Service for FY 2002/2003 to include a description of planning efforts to be undertaken to further the transition of CLSA into LoC with the goal of completing transition with the start of the 2005/2006 fiscal year and that the Chief Executive Officer direct staff to develop questions related to transition to be included in each Regional Library Network and CLSA Cooperative Library System Plan of Service.

Member Gaines stated that the Budget and Planning Committee took no action on this motion. President Fong called for comment and none was given. Therefore, the above action died.

CLSA Interlibrary Loan, Universal Borrowing, Equal Access Programs

Sandy Habbestad, CLSA Program Administrative Assistant, reported the proposed reimbursement rates at \$4.49 for handling an Interlibrary Loan (ILL) transaction and \$.78 for a

1 Direct Loan (DL) transaction. Rates for the 2002/03 fiscal years are subject to concurrence from
2 the Department of Finance (DOF). A brief history of the reimbursement rates adopted by the
3 Board and approved by DOF is included as Exhibit B.

4 *It was moved by the Access Services Committee (Purucker) and carried unanimously*
5 *that the Library of California Board adopt, subject to the concurrence of the State*
6 *Department of Finance, reimbursement rates for the 2002/03 fiscal year as follows: for*
7 *CLSA interlibrary loans, a reimbursement rate of \$4.49 per eligible transaction; for*
8 *CLSA direct loans, a reimbursement rate of \$.78 per eligible transaction; and that the*
9 *Chief Executive Officer inform all participants of the 2002/03 reimbursement rates as*
10 *soon as Department of Finance concurrence is obtained.*

11
12 Habbestad presented the following motion for a Budget Change Proposal (BCP) for CLSA
13 reimbursement programs for 2003/04.

14 *It was moved by the Access Services Committee (Purucker) and carried unanimously*
15 *that the that the Library of California Board authorize its Chief Executive Officer to*
16 *prepare a Budget Change Proposal, for Board consideration at the August 2002*
17 *meeting, for additional 2003/04 local assistance funding for the CLSA Interlibrary*
18 *Loan and Direct Loan programs.*

19
20 Habbestad reported that a specific dollar amount based on actual data from the 2001/02 fiscal
21 year would be presented to the Board for consideration in August.

22 California Library Literacy Service (CLLS) Program

23 *It was moved by the Literacy Committee (Tuttle) and carried that the Library of*
24 *California Board direct its Chief Executive Officer to prepare a Budget Change*
25 *Proposal, for Board consideration at the August 2002 meeting, to seek additional*
26 *2003/04 local assistance funding to increase the match for libraries with established*
27 *California Library Literacy Service programs to approximately 50%.*

28
29 Mark Parker, Library Development Services Bureau Chief, commented on the instability
30 of the literacy program and how the individual programs must generate matching funds in
31 order to qualify for state funds.

32 *It was moved by the Literacy Committee (Tuttle) and carried unanimously that the*
33 *Library of California Board direct its Chief Executive Officer to prepare a Budget*
34 *Change Proposal, for Board consideration at the August 2002 meeting, to seek*
35 *additional 2003/04 local assistance funding to expand Families for Literacy services in*
36 *California libraries.*

Budget and Planning Committee

Member Gaines, Committee Chair, presented the following motion.

It was moved by the Budget and Planning Committee (Gaines) and passed 7-2 (Steinhauser and Lowenthal opposed) that the Library of California Board allocates \$990,000 for the budget year 2002/03 in the following manner:

- \$240,000 for statewide programs of which \$210,000 is to support the signature program Librarians' Index to the Internet (lii) and \$30,000 is to support minimum continuation of Periodicals/Serials Database Program, and that the ILL Pilot Program be suspended until a new rate structure is in place; and that*
- the Board allocates \$750,000 to continue support of regional library networks plans of service with instruction to the support services committee to request detailed information from regions on how regions will expend the limited amount of funding and the manner in which the regions will be working with the CLSA systems to provide for further transition of CLSA to LoC.*

President Fong reviewed the funding options staff presented in the committee discussion.

One option was to commit most, or all, LoC funds to the regions. A second option was to commit most, or all, LoC funds to the statewide services, or a "Signature" service. The motion passed by the Board represents a combination of those two options. Dr. Starr commented on the overall amount of funding expended on the LoC over the past fifteen years, including the investment of people's time to organize the LoC and its networks. He spoke of the value of the ILL program and of the delicate balance required to preserve statewide services and the LoC regional programs during this time of the State's \$26 billion-dollar shortfall. President Fong agreed that it is a very difficult time to make choices and called for comments from the field. Overall comments from Regional Library Network representatives and members of the library community expressed support for both statewide services and the Regional Library Networks. The LoC Board was encouraged to support the motion under consideration, to set program priorities for the regions, and to consider one or more signature programs such as the Librarians' Index to the Internet (lii) and the 24/7 Reference Project. Also recommended was that the same services be provided statewide and that support was needed for resource sharing to continue in

1 the multitype library network philosophy. Much support was also expressed for continuing with
2 the LoC's ILL pilot compensation program.

3 Member Gaines presented the following revised motion from committee. Discussion
4 followed on the proportional or equitable allocation of funds given the limited funding available
5 in the State budget.

6 ***It was moved by the Budget and Planning Committee (Gaines) and carried***
7 ***unanimously that the Library of California Board requests its Chief Executive Officer***
8 ***to allocate \$750,000 equally among each of the seven regions, and that a sum of***
9 ***\$25,000 be sent immediately to each of the Regional Library Networks, and that claim***
10 ***forms be disbursed following the signing of the State budget or as soon as possible***
11 ***thereafter. The Board will review a final budget proposal at its August 2002 meeting***
12 ***and may authorize additional Regional Library Network payments at that time***
13

14 *(Note, this motion was to allow the networks to claim the first \$25,000 of their budget*
15 *allocations as soon as the state budget became law, with a final budget to be adopted at*
16 *the August meeting).*
17

18 Member Gaines presented the following revised motion from the committee.

19 ***It was moved by the Budget and Planning Committee (Gaines) and carried***
20 ***unanimously that the Library of California Board authorizes its Chief Executive***
21 ***Officer to prepare a Budget Change Proposal, for Board consideration at the August***
22 ***2002 meeting, for additional 2003/04 local assistance funding for Library of California***
23 ***programs, focusing on those programs which will have a significant impact moving the***
24 ***program forward given the limited funding available in the State budget.***
25

26 Member Gaines presented the following motion from the committee on the CLSA budget.
27

28 ***It was moved by the Budget and Planning Committee (Gaines) and carried 8-0***
29 ***(Member Steinhauser not present) that the Library of California Board requests its***
30 ***Chief Executive Officer to make the \$610,000 reduction from the CLSA Program for***
31 ***the 2002/03 year only, by reducing only the loan compensation program and making***
32 ***no reductions to other CLSA programs.***
33

34 Support Services Committee

35 Regional Library Network Development

36 ***It was moved, seconded (Kallenberg/Gaines) and carried unanimously that the Library***
37 ***of California Board approve the 2002/03 Plans of Service for all seven regional library***
38 ***networks and that revised plans specify the deliverables that will be provided to***
39 ***members with the reduced level of funding approved by our Board at this meeting, and***

1 *that these revisions will be reviewed at the August 2002 meeting to evaluate the plans*
2 *for these deliverables, and that the revisions will also include information on how the*
3 *networks are working with their sister organizations, the CLSA Systems in their*
4 *regions.*

6 **Federal Legislation**

7 Steinhauser stated that there was no additional information to report.

8 **State Legislation**

9 Steinhauser presented the following motion in support of SCA 10, Public Library Bonds,
10 carried by Senator Jackie Speier and coauthored by Assembly member Joe Nation, and others.

11 *It was moved by the Legislative Committee (Steinhauser) and carried unanimously that*
12 *the Library of California Board supports SCA 10, the Senate Constitutional*
13 *Amendment which would amend the constitution to allow the voters to approve a bond*
14 *for public library facilities with a 55% majority, rather than a two-thirds majority, and*
15 *would also allow ad valorem tax on real property to exceed the 1% limitation to pay for*
16 *library facility bonds.*

17
18 Member Steinhauser thanked Member Calderon for his legislative committee support.

19 **COMMITTEE REPORTS**

20 **Literacy Committee**

21 Member Tuttle, Committee Chair, stated that the literacy report is presented to the Board in a
22 brochure, "READ, California Libraries Helping People Read and Write," from the California
23 Literacy Campaign.

24 **Access Services Committee**

25 Member Purucker, Committee Chair, stated that all areas of her report were covered in the
26 meeting. Dr. Starr added that Barbara Will, Library Programs Consultant, has prepared an
27 application for an LSTA-funded library access program for the handicapped.

28 **Ad Hoc Public Awareness Committee**

29 No report.

1 **Support Services Committee**

2 Member Kallenberg, Committee Chair, asked staff to assist in the development of activities
3 regarding statewide database and to move along the process of linking systems. Staff was also
4 asked to assist with development of standards for plans of service. Staff was further asked to
5 look at the transition of the CLSA System Advisory Board Program to the LoC.

6 **Legislative Committee**

7 Member Steinhauser, Committee Chair, stated that staff was asked for a process to track
8 reports of legislative contacts from Board Members.

9 **Budget and Planning Committee**

10 Member Gaines, Committee Chair, said there was nothing further to report.

11 **PUBLIC COMMENT**

12 Maryruth Storer, Arroyo Seco Library Network, expressed concern that reduced funding
13 would hinder their future travel and input to the Board. President Fong added that
14 teleconferencing should be considered.

15 **ANNOUNCEMENT**

16 Mark Parker announced that Cathie Helmick, Network Resources Consultant, is taking a one-
17 year leave from LDS. He thanked her for her outstanding work and expressed hope that she
18 would be able to return to the bureau. In addition, Parker expressed concern regarding the
19 number of work requests from the Board to be accomplished by the August Board meeting, as
20 well as the increased activity in the LSTA program, with fewer staff to manage both. He advised
21 the Board that not all requests could receive equal treatment. Dr. Paque added that staff efforts
22 would be focused on programs that the Board sees as most critical. Regarding Parker's
23 comments, Dr. Starr added that the LSTA program might expand even further, possibly double
24 in size, increasing the need for additional staff time.

BOARD COMMENTS

Member Gaines thanked the Board and the public for their comments on important and difficult budget issues. He emphasized the Board's commitment to further the implementation of the LoC.

Member Lowenthal thanked the audience and staff for their contributions to assist the Board in its decisions.

Member Calderon thanked the audience and staff for all their hard work and preparation, and the Board Members for their thoughtful discussion during this difficult, but productive, meeting.

Member Kallenberg also commented that it was a very difficult meeting and that he hoped that the regional networks would be able to continue to participate in board meetings.

Member Steinhauser thanked everyone for their input and specifically Dr. Paque for her efforts. She suggested that much work is needed on the long-term build-out.

Vice President Wang thanked the regions for their contributions and expressed her appreciation to staff for their work and their efforts to keep her updated with critical LoC information.

President Fong sympathized with everyone's concerns regarding budget reductions and the difficulty of working through the decision making process with limited funds. President Fong sees this time as an opportunity and challenged Members of the Board to focus their efforts in order to move forward. She further suggested the need to focus on the core program of reference, stating that reference could be a "Signature" program.

AGENDA BUILDING:

1. Public Awareness - Lowenthal

2. Budget Change Proposals - Fong

3. Reference - Fong

1 **ADJOURNMENT**

2 There being no further business to come before the Board, the meeting was adjourned at 3:53
3 p.m., May 30, 2002.